



**Final Approved Management Coordination Committee (MCC) Meeting Minutes
October 20, 2020**

ATTENDANCE

MCC Members:

- Darrell Rodgers, PH SKC, MCC Chair
- Jeff Gaisford, KC SWD, MCC Vice-Chair
- Susan Fife-Ferris, SPU
- Joan Lee, KC WLRD
- Krystal Marx, SCA, City of Burien

Other Attendees:

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|------------------------------|--------------------------|--------------------------|
| Maythia Airhart, KC WLRD | Heather Levy, Cascadia | Lynda Ransley, SPU |
| Vicky Beaumont, KC WLRD | Minty LongEarth, PH SKC | Emmanuel Rivera, KC WLRD |
| Ali Blum, KC WLRD | Michell Mouton, KC SWD | Julie Mitchell, KC SWD |
| Joy Carpine-Cazzanti, PH SKC | Kristin Pace, PH SKC | Linda Van Hooser, PH SKC |
| Alice Chapman, KC WLRD | Kristin Painter, KC WLRD | Jackie Wheeler, SCA |
| Dawn Duddleson, KC WLRD | Trevor Peckham, KC WLRD | Steve Whittaker, PH SKC |
| Tristen Gardner, KC SWD | Ashley Pedersen, KC WLRD | Madelaine Yun, PH SKC |

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the September 15, 2020, meeting minutes without revisions.

Announcements

None.

DISCUSSION ITEMS

Racial Equity Feature

Minty LongEarth played a skit from the October 17, 2020, episode of Saturday Night Live – “5-Hour Empathy” (<https://www.youtube.com/watch?v=OP0H0j4pCOg>). The skit was a fake commercial for a drink called 5-Hour Empathy that will help white Americans understand centuries of systemic racism experienced by people of color. The white man in the commercial says: “How can I help when I don’t even understand what some people in this country go through every day? I wish there were an easier way.” When given the option to drink the product and understand it all, he refuses and ultimately jumps out of the window instead of drinking it. Minty led a discussion about the skit.

Fiscal Policies Update

Madelaine Yun presented a discussion for updating the Program’s Fiscal Policies document. The main purpose for the update was to improve organization and clarity and reflect current practices, and to add provisions for

addressing partner errors in payments and reimbursements. MCC will need time to review and comment on changes in the document and will approve a final document at a future meeting.

Partner Agreements Update

Lynda Ransley discussed the need to update a template for the 2021-2022 Partner Agreements document (formerly known as Service Agreements). The purpose and goals for changes to the Partner Agreements are to:

- Define and clarify the Program's operating structure, decision authorities, and matrix responsibilities
- Address the structural realities of the Program, improve predictability, and reduce frustration
- Support MCC in their roles and agency leadership engagement
- Support the Program Director and Managers in their roles
- Provide predictability for Program operations

MCC members will be asked to review and comment on proposed changes and discussion will continue at the November MCC meeting. The goal is to approve the agreement template at the December MCC meeting.

Management Plan Project Update and Research Highlights

Vicky Beaumont provided an update on the project, which is currently in the execution phase. The project will be offering an Early Input Opportunity, in the form of an online survey. This opportunity will be open to several stakeholder groups, including MCC and agency leadership, Program staff, Sound Cities Association, and City and Tribal staff. Cascadia members of the project team and our Program's Research team returned this month to finish their presentation highlighting the research and analysis they have been doing for the Plan Update. Specifically, identifying and deciding how to prioritize issues the Program will work on and the innovations they've achieved in data analysis of workers in King County. They also provided answers to questions MCC members had last month.

UPDATES

Director's Report

Lynda provided her monthly report in writing. It was not discussed due to limited agenda time. If there are questions or comments, MCC members can contact her directly.

Next Regular Meeting: November 17, 2020, 10 a.m.-noon, Teleconference