



**Final Approved Management Coordination Committee (MCC) Meeting Minutes
November 17, 2020**

ATTENDANCE

MCC Members:

- Darrell Rodgers, PH SKC, MCC Chair
- Jeff Gaisford, KC SWD, MCC Vice-Chair
- Susan Fife-Ferris, SPU
- Joan Lee, KC WLRD
- Krystal Marx, SCA, City of Burien

Other Attendees:

Maythia Airhart, KC WLRD	Minty LongEarth, PH SKC	Emmanuel Rivera, KC WLRD
Vicky Beaumont, KC WLRD	Julie Mitchell, KC SWD	Kevin Schilling, SCA, City of Burien
Ali Blum, KC WLRD	Michell Mouton, KC SWD	Linda Van Hooser, PH SKC
Joy Carpine-Cazzanti, PH SKC	Kristin Pace, PH SKC	Jackie Wheeler, SCA
Alice Chapman, KC WLRD	Kristin Painter, KC WLRD	Steve Whittaker, PH SKC
Ashley Evans Pedersen, KC WLRD	Lynda Ransley, SPU	Charles Wu, KC WLRD

GENERAL BUSINESS

MCC Minutes

MCC reviewed and approved the October 20, 2020, meeting minutes without revisions.

Announcements

Introduction of City of Burien Councilmember Kevin Schilling as the 2021 Sound Cities Association member of MCC.

DISCUSSION ITEMS

Racial Equity Feature

Minty LongEarth talked about some of the effects that U.S. assimilation and cultural genocide efforts had on Native American families and culture. Despite those efforts, many tribal groups took action to reclaim their cultural practices and beliefs. Minty shared some of the stories of Native American cultural reclamation and activism in the Pacific Northwest. She also shared several pieces of her beautiful regalia.

Fiscal Policies Update

Maythia Airhart shared that feedback received from MCC members, so far, is being incorporated into the final draft of the Program's updated Fiscal Policies document. The main purpose for the update is to improve organization and clarity and reflect current practices, and to add provisions for addressing partner errors in payments and reimbursements. If MCC has additional feedback, they can email it to Maythia. MCC will approve a final document at a future meeting.

Partner Agreements Update

Lynda Ransley discussed the need to update a template for the 2021-2022 Partner Agreements document (formerly known as Service Agreements). The purpose and goals for changes to the Partner Agreement template are to:

- Define and clarify the Program’s operating structure, decision authorities, and matrix responsibilities
- Address the structural realities of the Program, improve predictability, and reduce frustration
- Support MCC in their roles and agency leadership engagement
- Support the Program Director and Managers in their roles
- Provide predictability for Program operations

MCC members are asked to review and provide comment, to Lynda, on proposed changes. The goal is to approve the Partner Agreement template at the January MCC meeting.

City and Tribal Coordination

Joy Carpine-Cazzanti presented updates on collaboration with Haz Waste Program city and Tribal partners. The goal is to strengthen our regional partnership, improve service delivery through better intergovernmental staff connections, share outreach materials and messages, and leverage community connections. Joy has been working to build better relationships with our city and Tribal partners by providing regular updates to their staff contacts; facilitating and coordinating quarterly meetings with a City and Tribal Staff Work Group; attending key meetings where city and Tribal staff are present – MSWAC, SWAC, and SCA; and providing support for hazardous waste collection events and educational activities.

Q3 Performance and Financial Reports

Kristin Pace and Maythia Airhart presented highlights from the Q3 reports. Teams have continued to deliver services and meet workplan goals despite COVID impacts. Financial performance is as expected with some impacts due to COVID. Effects of COVID on Program finances will not be fully known until end-of-year numbers are finalized.

Management Plan Project Update

Vicky Beaumont provided an update on the project, which is currently in the execution phase. The project is offering an Early Input Opportunity, in the form of an online survey. This opportunity will be open through November 18 to stakeholder groups, including MCC and agency leadership, Program staff, Sound Cities Association, and city and Tribal staff. The December meeting will be a work session to gather MCC input on findings from the Early Input Opportunity and thoughts about direction of Program work and resources for the next 10 years.

Director’s Report

Lynda reviewed highlights from her monthly report and noted items that will be brought to upcoming MCC meetings. If there are questions or comments, MCC members can contact her directly.

Next Meeting: December 15, 2020, 10 a.m.-noon, Teleconference; will be a work session