Management Coordination Committee Meeting
Tuesday, January 19, 2021
10 a.m.-noon, Teleconference

Introductions
- All

General Business
- All (10 min.)

1. Meeting Minutes
- Darrell

2. Announcements & Introduction of New Staff
- All

Discussion Items

3. Racial Equity Feature
- Minty (15 min.)

4. Fiscal Policy and Procedures
Review and approve updated Program fiscal policy and procedures
- Maythia, Madelaine (10 min.)

5. Partner Agreement 2021-22
Review and approve the Partner Agreement template for 2021-22
- Lynda (15 min.)

6. 2021 Work Plan and Spending Plan
Discuss and approve the work plan and spending plan for 2021
- Kristin Pace, Madelaine (20 min.)

7. Management Plan Update
Discuss pending activities, including MCC’s approval of recommendations in February; share a draft communication summary
- Kristin Pace (15 min.)

8. MCC Vice-Chair
Elect MCC Vice-Chair
- Darrell (5 min.)

9. Director’s Report and Look-Ahead Calendar
Discuss current activities, upcoming MCC meetings, 2021 organizational development priorities, and state legislative update
- Lynda, Ashley (10 min.)

Decision Items:
- November meeting minutes (Item 1)
- Fiscal Policy and Procedures (Item 4)
- 2021-22 Partner Agreement Template (Item 5)
- 2021 Work Plan and Spending Plan (Item 6)
- MCC Vice-Chair (Item 8)

Read-Ahead Material:
- November meeting minutes (Item 1)
- People’s Institute for Survival and Beyond Anti-Racist Principles (Item 3)
- Fiscal Policy and Procedures (Item 4)
- 2021-22 Partner Agreement Template (Item 5)
- 2021 Work Plan and Spending Plan (Item 6 and 6a)
- Management Plan Update - Monthly Progress Report (Item 7)
- Director’s Report (Item 9)

Next Meeting: February 16, 2021, 10 a.m.-noon, Teleconference